

Southwest Minnesota Continuum of Care Meeting

June 13, 2024, 10 am-12 pm



2024 Governing Board: Cheryl B (PWLE), ICA, KCHRA, LSS, P5, SMAMHC, SWMHC, UCAP, WRAP, New Horizons Crisis Center, Min MN Development Council, SWMHP

2024 Co-Chairs: Cheryl B (UCAP &PWLE)- Odd months
Michelle J (UCAP)- Even Months

Notes

Welcome and Introductions/Attendance –Angela Larson will take notes

- Michelle Jensen, UCAP
- Becci tenBensel, WRAP
- Gwen Chase, Kandiyohi County HRA
- Eric Napier, ICA
- Abby Guilford, CoC Coordination Consultant
- TJ Yocum, ICA
- Angela Larson, UCAP
- Deran Cadotte, MN Housing
- Jacob Jorgensen, UCAP
- Vicky Ross, SWMN Housing Partnership/Coordinated Entry
- Taylor DeBraske, Prairie 5
- Tonya Ostensen, Prairie 5
- Cheryl Baumann, UCAP/Person with Lived Experience
- Brenda Freimuth, Southwestern Mental Health Center
- Michelle Andreen, SWMN Adult Mental Health Consortium
- Kimberly Holm, SWMN Adult Mental Health Consortium
- Ashley McCarthy, SWMN Housing Partnership
- Cristina Timmerman, UCAP

Approve May Minutes -Angela motioned, Tanya seconded; Motion Passes
Approve June Agenda-Becci motioned, Tanya seconded; Motion Passes

Break Outs – Committee Conversations:

Group was divided into smaller groups to discuss the following committees:

- Onboarding/Membership Committee,
 - Who would be a good fit for this committee:
 - Longtime members like who have the history and experience.
 - Maybe someone who hadn't been as long to bring fresh perspective on things that were confusing.
 - People who have a lot local connections in the communities of the CoC.
 - What items should this committee work on?
 - Recruiting plan for membership

- Onboarding process-follow up
 - Creating a cheat sheet for when people start. We have an acronym list, keep updated and give out.
 - Membership packet-welcoming information for new members.
 - Membership/Resource List with contact information-who do I reach out to for questions.
- How often should the committee meet/structure of the meetings?
 - At the beginning, while materials are created and process developed-monthly?
 - After those things are developed: quarterly?
 - Structure: Committee chair(s), then are part of the Executive Committee.
- Anything else: Other information and possible recruits?
 - Angela Larson, UCAP
 - Tiffani Juarez, LSS
 - Shelter providers-Family Promise?
 - CoC Coordinator-Lillian
- Coordinated Entry Committee
 - Importance of having the voices of DV providers and mental health providers as part of the CES conversations.
 - Updating policies and procedures needs to be a priority. Once done with that, integrating non-HMIS programs into the CES.
 - Meeting every other week on Mondays at 10am is a suggested meeting time.
- Project ranking and Review Committee,
 - ICA, Chair, Non-applicants;
 - Have a plan for site visits and make those site visits happen; maybe not all in one year.
 - Focus meeting time around the NOFO time;
 - But the number of people who can be on the committee is kind of small, so we need to figure out ways to support site visit plan;
 - Committee should be formed soon since NOFO is

Announcements/Updates

7.

1. Notice of Funding Opportunity (NOFO):
 - Discussion that the NOFO maybe will transition to every two years.
 - Discussion on how to get some new projects. It's important this year because if it goes to two years, we won't have the opportunity two years.
 - Discussion between WRAP and P5 as possible bonus project
2. Committee Update– July meeting will be New Committee Kick Off

- Charter Review and Bylaws as part of the Membership committee or as its own temporary committee?
3. Upcoming in person meeting– July in Montevideo at Prairie Five
Include deep dive into the CoC and the coordination of committees and leadership. Please invite other potentially interested parties who would be good to have as active CoC members (or get the contact list to Lillian).
 4. Training Opportunities
 - See below
 5. WRAP Open House coming up: July 10th from 5pm-8pm in the parking lot in Redwood Falls where there is the Farmer’s Market (right by WRAP office).
 6. ICA shared that HMIS training will be available on the Moodle site on the new HMIS system.

11:15 Wrap Up

1. Agenda items for July-send to Lillian or Abby if you have any.
2. Reminders:

Next Meeting: July 11, 2024 – In Person at Prairie 5 719 N 7th St #302, Montevideo, MN 56265 – Please try to make it to this in person meeting. We will have a training component and start committee meeting planning at this event, too, so you won’t want to miss it!

Committee Meeting Dates

- CoC New Committee Kick Off at July’s CoC Meeting
- Project Performance & Review: Update APRs
- Homeless & Hunger Task Force: (2nd Thursdays), 1-2:30, online
- Mental Health Consortium- Friday, Lyon County Government Center 9:30 am
- Racial Equity Accountability Project (REAP)- Monthly meetings online (2nd and last Tuesdays)- HUD TA team
- PWLE Subcommittee

Training Opportunities

- SW MN CoC Training Guidelines
- Upcoming HUD Homelessness Trainings
- MN Engagement on Shelter + Housing (MESH) Zoom Trainings (\$15 - \$40)
 - i. **Training Content Advisory Workgroup.** MESH is working to convene a Training Content Advisory Workgroup. The purpose of this group will be to review training content and to provide feedback specifically to ensure that trainings are culturally responsive, informed by lived experience, and relevant to all communities across the state (especially rural communities). This is different than their effort for new MSTIC committee members. They are prioritizing people with lived experience, people connected to Tribes, folks connected to culturally specific programs, and folks from rural communities for this workgroup. \$40/hr stipends will be provide for all workgroup members who need them. Starting in July.
 - ii. **Connecting with existing training entities/individuals.** MESH is also currently trying to build a roster of existing training partners across the state—individuals and entities that are providing trainings that are helpful for your shelter/housing providers. MESH is

seeking to convene these partners on a quarterly or semi-annual basis—to share strategies and identify resources needs to meet MSTIC’s goals (access, affordability, relevance, consistency). In addition, we will be looking to help promote these partners to ensure more regions/providers are able to benefit from their expertise. Lastly, we will be inviting these partners to participate in the content review process, to bring constructive feedback to improve everyone’s training content and presentation. **Please share names and contact information of trainers that your region/providers use so we can reach out to them. Please try to provide this information by June 19th.**

- Corporation for Supportive Housing Webinars (\$40 - \$150)
 - i. Trauma Informed Care webinar series: 7 sessions begins July 9th and is \$495/person
- July - HMIS training by ICA at the Redwood Area Community Center - This is for the new HMIS software: Client Track by Eccovia (This was the June 5 training that has been pushed back. Watch for more information about this opportunity.
- Homeline trainings
<https://homelinemn.org/category/trainings/>

Adjourn: Tanya motioned, Becci seconded, Motion Passed: Adjourned at 11:07pm